



**Community
Committee**



Outer North West Community Committee

Adel & Wharfedale, Guiseley & Rawdon, Horsforth,
Otley & Yeadon

**Meeting to be held in The Ball Room, Horsforth
Library, LS18 5BL Monday, 13th June, 2016 at 1.30
pm**

Councillors:

B Anderson
C Anderson
B Flynn

Adel and Wharfedale;
Adel and Wharfedale;
Adel and Wharfedale;

G Latty
P Latty
P Wadsworth

Guiseley and Rawdon;
Guiseley and Rawdon;
Guiseley and Rawdon;

B Cleasby
D Collins
C Townsley

Horsforth;
Horsforth;
Horsforth;

C Campbell
R Downes
S Lay

Otley and Yeadon;
Otley and Yeadon;
Otley and Yeadon;





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West North West Area Leader: Shaid Mahmood Tel: 395 1652
Facebook: [facebook.com/LCCOuterNW](https://www.facebook.com/LCCOuterNW)

Images on cover from left to right:

Adel & Wharfedale - Golden Acre Park

Guiseley & Rawdon - Guiseley Clock; Aireborough One Stop Centre

Horsforth – Town Street and Olympic letter box

Otley & Yeadon – Yeadon Town Hall; Wharfemeadows Park

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 18TH MAY 2016</p> <p>To receive the minutes of the meeting held on 18th May 2016.</p>	1 - 4
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>COMMUNITY COMMITTEE NOMINATIONS TO HOUSING ADVISORY PANELS (HAP)</p> <p>To receive a report of the Chief Officer Housing Management seeking Ward Councillor nominations from the Outer North West Community Committees to the Outer North West Housing Advisory Panel (HAP).</p>	5 - 10

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>FINANCE UPDATE REPORT</p> <p>To receive a report of the West North West Area Leader which provides the Community Committee with an update on the budget position for the Wellbeing fund for 2016/17. The report also shows the current position of the Small Grants and Skips pots and provides an update on the Youth Activity Fund. Attached at appendix 2 is the Finance Monitoring Report which provides Members with details of the current monitoring position of the Wellbeing fund and the Youth Activity Fund.</p> <p>The report also requests that the Community Committee review the minimum conditions as set out in paragraph 16 below.</p>	11 - 32
10			<p>COMMUNITY COMMITTEE UPDATE REPORT</p> <p>To receive a report of the West North West Area Leader which updates the Community Committee on the work of the sub groups of the Committee: Environment & Community Safety; Employment, Learning and the Local Economy; Children's Services and Family Health; Adult Social Care, Health & Well-being; Highways & Transportation and Policy.</p> <p>The report asks the community committee to agree the Elected Member representation to each sub group for the current municipal year.</p> <p>The report also updates the Community Committee on community forums and partnership working that has taken place in the area since the last meeting.</p>	33 - 44
11			<p>LETTINGS POLICY REVIEW CONSULTATION UPDATE</p> <p>To receive a report of the Director of Environment & Housing which provides an update on progress with the consultation to date, and some feedback on the key themes to emerge so far. The report sets out the proposals being consulted on to the council's lettings, including the development of a tenant transfer list, a review of the lettings policy and a new approach to community lettings policies. The report sets out the proposed consultation process and timescales for implementations of the new policies.</p>	45 - 58

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12			<p>COMMUNITY COMMITTEE APPOINTMENTS 2016/2017</p> <p>To receive a report of the City Solicitor which invites the Committee to make appointments to the following, as appropriate:-Those Outside Bodies as detailed at Appendix 1; One representative to the Corporate Parenting Board; Community Committee Champions, as listed; and Those Children's Services Cluster Partnerships, also as listed.</p>	59 - 68
13			<p>DATE AND TIME OF NEXT MEETING</p> <p>1.30pm Monday 5th September 2016.</p> <p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	